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JANUARY 2025

Archway Products Ltd.

Safety Statement 2025 Overview

Health & Safety Annual Refresher Training

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What is a Health and Safety Statement?

A Health and Safety Statement is a written document that outlines:

- The commitment of Archway Products Ltd. to safeguard health, safety, and welfare.
- Procedures and responsibilities to minimize risks at work.
- Compliance with legal and regulatory requirements.



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Employees Health & Safety Responsibilities

Employees must:

- Take reasonable care of their own health and safety.
- Use PPE as required.
- Report near misses, incidents, and hazards.
- Follow training, instructions, and protocols.



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Importance of PPE (Personal Protective Equipment)

PPE is essential for:

- Protecting against workplace hazards
- Reducing the risk of injury.
- Ensuring compliance with safety standards.
- Always inspect PPE before use and report damages.



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Reporting Near Misses and Incidents

Why it's important:

- Prevents future accidents.
- Improves workplace safety.
- Ensures compliance with legal obligations.

How to report:

- Use the Near Miss/Incident Form.
- Notify your manager or safety officer.



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Safe Work is a Priority

Key Principles:

- Safety always comes first.
- Follow risk assessments and safety procedures.
- Actively participate in safety training and toolbox talks.

